



**Meridian World School**  
 Triple A - After School Enrichment Program  
**Discipline Plan**

The Triple A discipline plan outlines a plan for managing inappropriate behavior during after school hours. It's a privilege to be in Triple A. The dynamics of Triple A time requires that we take extra precautions in ensuring all students and families feel safe and have as much fun as possible.

Below outlines the steps that will be taken for students who are disrespectful to staff or another student and/or disruptive during after school time:

**Step 1 : Time away from Triple A Activities.**

The student is expected to write a reflection about their inappropriate behavior (younger students may draw a picture). Reflections might be done as a group if needed. Students will be allowed to return to the activity after completing a thorough reflection and discussing it with the leader. During reflection time, students are expected to work alone but may take as much time as they need to reflect. Students who display repeated disruptive or disrespectful behavior, despite verbal redirection and written reflections, will be sent to cool down. (See Step 2 below.) Parent will sign the incident report at pick up.

**Step 2 : Cool Down time with Triple A Manager.**

The student will be expected to discuss their behavior with the Triple A Manager and come up with a solution to avoid repeating the same inappropriate behavior. Students who display repeated disruptive or disrespectful behavior after cooling down, they will be sent to Triple A detention. (See Step 3).

**Step 3 : Detention during Triple A.**

The student will be expected to stay by the reception desk until picked up for the day. They will be allowed to read, do homework, eat snack, write or just sit. They will be allowed timed restroom breaks as needed. Students will not be allowed to hold conversations with others. Parents will be informed at pick up or via phone if necessary that their student has been in detention.

If, while in detention, students display disruptive or disrespectful behavior, they will be suspended from one Triple A day. Parents will be informed about the after school suspension via phone call before pick up or at pickup that day.

When a student completes detention and returns to Triple A, they will begin a probationary period.

**Probation Period** means the student must display appropriate behavior for 3 to 5 after school days depending on the level of participation. These probationary days are "no nonsense" days. Failure to adhere to these expectations will result in a suspension (Step 4 below) from all Triple A activities. When the student returns from suspension, or an absence he/she will continue the remainder of the probation period. When a student completes detention and returns to Triple A, they will begin a probationary period. \*Probation is 3 to 5 days as described below.

A 3-day probation period is 3 Triple A days for students who participate in Triple A activities only one day per week.

A 5-day probation period is 5 Triple A days for students who participate in Triple A activities more than one day per week.

For example, if a student were on a 5-day probation period that begins on Wednesday, the probation would be complete at the end of day, the following Tuesday, provided the student attends Triple A five days per week and was present all five days.

If on the other hand, a student attends Triple A activities one day per week, the student will be suspended from those activities for three weeks.

**Step 4: Suspensions from Triple A.**

Students may be suspended from all Triple A activities if their behavior, actions, or choices endanger themselves or others, whether intentionally or not, even for a first time incident. The number of days (1-3) will depend on the severity of the action.

Additionally, students will be suspended if they are violent, disrespectful or disruptive during the probation period.

The first time suspension will be 1 Triple A day, the second time will be 2 Triple A days and the third time will be 3 Triple A days.

**Step 5: Expulsion from the Triple A**

A student who has been suspended three times will be expelled from Triple A on the fourth occurrence.

Parents can request a conference with the manager and group leader to discuss with the student the inappropriate behavior and solutions for improving.

**Please Read Sign and Return the Discipline Plan Contract**

Student Name \_\_\_\_\_ Triple A Group \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Parent/Guardian Signature \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_